



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SHRI C. H. SHAH MAITRI VIDYAPEETH MAHILA COLLEGE OF EDUCATION
Name of the head of the Institution		Dr. Mahesh Raval
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02752220988
Mobile no.		9904253600
Registered Email		edumaitri1988@gmail.com
Alternate Email		ketangohe12212@gmail.com
Address		MANAV MANDIR MULCHAND ROAD B/H JINATAN UDYOGNAGAR SURENDRANAGAR-363002
City/Town		SURENDRANAGAR
State/UT		Gujarat
Pincode		363002

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Ketan Gohel
Phone no/Alternate Phone no.	02752220988
Mobile no.	9904253600
Registered Email	drgohil2212@gmail.com
Alternate Email	ketangoel2212@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.maitrividyaapeeth.org/IOAC.aspx
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.maitrividyaapeeth.org/ACADEMIC_CALENDAR.aspx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	76.40	2006	02-Feb-2006	01-Feb-2011
2	A	3.09	2014	05-May-2014	04-May-2019

6. Date of Establishment of IQAC	01-Jun-2006
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Academic planning for term -1	05-Jul-2019 1	12
Advisory meeting and Plan preparation for term -2	18-Dec-2019 1	11
Action Research Programme for trainees	01-Jan-2020 90	49
Career guidance sessions for TAT/TET/CTET/HTAT/HMAT	12-Dec-2019 1	92
MATRUBHASHA Awareness Programme	17-Feb-2020 1	49
CHINTAN SHIBIR (YOGA, MEDITATION Etc)	01-Jan-2020 3	54

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shri C. H. Shah Maitri Vidyapeeth Mahila College of Education, Surendranagar	MANATANCE GRANT	GOVT OF GUJARAT	2019 365	60581
Shri C. H. Shah Maitri Vidyapeeth Mahila College of Education, Surendranagar	NATIONAL SEMINAR	ICSSR MUMBAI	2019 90	30000

[View File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of

No

the funding agency to support its activities during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Action Research Programme for trainees

Best Student Award Rs. 11,000=00 was given

Online Teaching Programme

four volume of ISSN NO Institutional Educational Magazine "MAITRI VIDYAPEETH" was published

Three Days CHINTAN SHIBIR was done for trainees

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
<ul style="list-style-type: none"> • To plan for orientation of faculty regarding revised B.Ed. syllabus 2018. • To analyze the revised B.Ed. syllabus 2018. • To guide about to distribution of the workload for the session 20192020 • To Discuss and finalize the annual plan. To plan for giving best student award of 201819. • To discuss and finalize B.Ed. activities for internal evaluation. • To guide about maintain the records for the session 20182019 • To consider, discuss and decide on the distribution of workload among the Faculties. • To discuss individual responsibilities and roles of the faculties. • To Plan Publish an Institutional Quarterly Magazine "Maitri Vidyapeeth" • To take review of action research and Project activities for students of B.Ed. • To take review of the work done regarding internal assessment activities of B.Ed. • To plan for preparation of internal marks record for B.Ed. • To take a review of various research activities carried out by the faculty members. • To plan to review of school 	<p>Date: 16/07/2019 : Gurupurnima day was celebrated by B.Ed. trainees. Date: 20/07/2019 The first year B.Ed. entrance ceremony was celebrated with all grantinaid college. Date: 01/08/2019 One day tour was organized of B.Ed. trainees at orphanage, Blind School and Trimandir Date: 08/08/2019 Women Empowerment programme was organized by Employment office, Surendranagar. Date: 04/09/2019 Teacher's Day was celebrated. Ms. Kavya Vachhrajani was getting 11,00000 cash prize and award for the Best Students. Date: 01/10/2019 Cleanness programme was done by B.Ed. students and faculties. Date: 10/08/9Mahendi competition and singing competition was organized for the trainees. Date: 15/08/2019 Independence Day was celebrated. Date: 25/08/2019 Tree planting program celebrated at Manavmandir Campus. Date: 5/9/2019 Teacher's Day was celebrated. Neelam Parmar was getting 11,00000 cash prize and award for the Best Students. Date: 14/09/2019 Hindi Day was celebrated in Prayer by S.Y. B.Ed. trainees. Date: 10/10/2019 GARBA MAHOTSAV in Navratri was celebrated by B.Ed. Trainees in</p>

from B.Ed. Internship program.

- To plan various activity for UDISHA and SAPTDHARA.
- To plan celebrate various days of Scientist, Sociologist and fighter freedom.
- To plan for one day educational tour.
- To plan for the Placement for students.
- To plan value based days.
- To plan for collect Feedback from Stakeholders.
- To plan for career Guidance for competitive Examination.
- To plan doing CHINTAN SHIBIR for B.Ed. Trainees.

College. Date: 15/10/2019 A Lecture regarding Manubhai Pancholi "DARSHK " was arranged by writer Urvish Kothari. Date: 18/10/2019 A Lecture on "NonViolence and Gandhiji" was given by Dr. Damyantiben Shah.Gujarat Vidyapeeth, Ahmedabad. Date: 17/12/2019 Preparation of B.Ed. Internship Programme and necessary instruction given to B.Ed. trainees by Faculty. Date: 05/1/2020 Sports festival was organized for B.Ed. trainees. Date: 20/01/2020 A one day Educational tour of B.Ed. trainees was organized. Date: 25/01/2020: Sports Day of B.Ed. trainees was organized. Date: 26/01/2020 A Republic Day is celebrated by B.Ed. trainees. Date : 1/1/2020 to 3/1/2020 Chinan Shibir was organized video making competition was organized

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Dec-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	College prepares a master excel file having 360 degree information of admitted students in the very beginning of the year. Master file has fields like Category, Merit Marks, University Subject, College Subject, Address, Student Phone No., The library uses the SOUL 2.00 to maintain records of Books, Journals etc. • Online application system for admission. • Institute has conduct internal examinations (Theory) online. • Tally programme is used for accounting. • Microsoft Office programme is used to generate the data. All university Exam Result are also

generate ERP login of College. There are enough electronic facility are available in college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shri C. H. Shah Maitri Vidyapeeth Mahila College of Education, Surendranagar is presently having the subsequent mechanisms for effective delivery of curriculum. • At the commencement of an academic session, staff meetings are held in which the subjects of the Saurashtra University syllabus are distributed to the teachers after discussion with them. • Number of classes for each paper is allotted according to the syllabus of Saurashtra University • Orientation programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. • College IQAC provides a well constructed time table for each year. • College Staff prepares the academic work schedule for each subject which is approved by the IQAC duly. • Teachers prepare pedagogy for their allotted Teaching Subject. • Classes are held according to the schedule under the supervision of IQAC. • We have fully rich library with vast range of books for reference which is available for teachers and also for the students. • Diverse classroom teaching methods based on diverse needs of different subjects are regularly used for the effective delivery of the curriculum such as Chalk and Blackboard method, ICT-enabled teaching-learning method, Use of different software., Use of Scientific models and charts for effective lecture delivery, Distribution of class notes by faculties, Group discussion amongst the students during the class, Micro-teaching and seminars are done by students which are associated with the curriculum. Visit to innovative schools, visit to special schools, rural immersion programme and educational excursions are carried out by the college. Seminars, workshops and special talks by experts are also organized frequently for the students. • Regular class tests are conducted to keep track on the improvement of the students. Basing on the performance of the students remedial classes are also conducted. The internal assessments of the students are solely assessed on the Performa of the student. • IQAC also keeps a vigilant eye on the results, student needs and also keeps record of the different activities of the College regarding teaching learning, development and improvements of different methods of effective curriculum delivery. The Governing Body of the College sits with the teaching faculty and evaluates the result of every term examination and after receiving an adequate feedback from all concerned a concrete decision is taken together as on how to improve and go about with the next academic session. • Interactive sessions with students and, sometimes with guardians are held to identify problem areas. Special care is taken to address the problems of slow learners, advanced learners and first generation learners. Social net-working sites are also used by some departments for interaction between faculty and students beyond the class hours. •Students' feedback about teaching learning process and infrastructure is collected by IQAC to improve the teaching learning method. Necessary Methods and Techniques are used to complete syllabus with quality. Faculties share their notes and important points to trainees. All trainees are very satisfied with curriculum practices during four semester.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
-------------	-----------------	----------	----------	-----------------	-------

		Introduction		ability/entrepreneurship	Development
NIL	NIL	Nil	0	NIL	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	EDUCATION	14/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	EDUCATION	49
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"> We collect feedback from students and Employee. Teacher's feedback is received in the internship activities. Feedback from alumni is received informally. Structured feedback from students is collected on course works, Institutional work and overall teaching learning process. The information received is analysed statistically. We analyse information and prepared database representation. We also take out percentage of opinions per each

question in the questionnaire. Suggestions are being considered for overall development of the institutions. We use all suggestions in Planning for the next years planning. • We also have the guidance and counselling cell. Suggestions are informed to each concerned department. • Sometimes informal suggestions from Alumni and parents are used for the overall development of our institutions. • Our principal discusses the feedback opinion with the staff and gives the oral suggestions. • We have strong self appraisal system. Principal provide written feedback to staff members. • Suggestions are invited from the teachers and changes are made in the next syllabus before framing syllabus. IQAC of College made necessary changes bases on review of trainees. College principal and staff also ask the students, employee and parent school teacher in unformal mode regarding B.Ed. syllabus, training, practical work etc. and do work on their review.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	EDUCATION	55	Nil	54
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	54	0	4	0	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
4	4	144	4	0	9
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is available in the institution in an informal manner. As in teacher Education College, students are continuously divided into different groups and in the informal way for each group the group master serves as the mentor for the students. Apart from that in the beginning of the year during the induction sessions, various departments or the portfolios in which the professors are in charge are given to the students and so if students having queries with the relevant department contact that professor and they solve the query. If needed, the principal is intervned in the issue. There is a different students cell functioning in the college girls having issues regarding students cell can contact the Students cell coordinator to seek the solution. College has also put suggestion boxes in different places of college so students can also insists there any suggestion or problem through suggestions box. We have also follow eg at the beginning of the academic year B.Ed. first year and

second year student are divided in two groups and one mentor teacher was assigned the responsibility of the mentoring one group at the ratio of 1:12. There will be one mentoring class in each week as per regular time table. The mentor teacher spent quality time with the mentees by having informal instruction with regard to their personal academic problems both individually and collectively. The mentees were given proper guidance and counselling by the mentor. If a mentor teacher feels professional guidance and counselling, then they were referred to such professional. Further if the mentors have the freedom to invite the parents of the mentees and have discussion for the wellbeing of the mentees the mentoring mechanism and measures taken for promoting the welfare of the mentees had been recorded in the mentoring books mentoring by the mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
103	4	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
8	6	2	2	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	004	SEMESTER	24/04/2020	27/05/2020
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College has adopted continuous comprehensive evaluation system i.e. CCE scheme. Under this scheme, college has to submit 30 marks of the internals. These 30 marks comprises of assignment, seminar and internal examination. For the assignment. Faculty members use manually system for the submission. Submission dates are given to the trainees. If they submit lately then the marks will be deducted as a disciplinary measure. Internal marks are given on basis of quality work. Faculty members also conduct quiz or objective type tests during teaching of the units. For the practical work submission, one of the faculty member introduce the practical work in front of whole class after that in each method the method master again explains that practical work with the relevant method and then students have to submit and so the submission dates are also given for that. The academic calendar also consists of activity or the practical work to be done as well as tentative submission dates for better knowledge to the students. Apart from this, students are continuously evaluated as per their planning, as per their performance in various activities. College

assembly is also a part of continuous evaluation process. It is compulsory for each student to participate in the college assembly. The assembly in charge faculty keeps a note of all this matter.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared every year. College receives the academic calendar from the university. On the basis of the dates given by the university, college prepares its own academic calendar. The term starting date and ending date are kept as per university academic calendar. In between college puts all the academic activities as well as co-curricular activities and examination tentative schedules in academic calendar. The academic calendar is given to the students in the beginning of the year. Term wise academic calendar is prepared. On the basis of academic calendar and tentative dates, the activity plan is also prepared by the college. So the academic calendar comprises of academic activities, practical work activity, practical work submission dates as well as examination dates with term starting and ending dates.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.maitrividyaapeeth.org/BEDProgrammeOutcome.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
004	BED	EDUCATION	48	48	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.maitrividyaapeeth.org/STUDENTFEEDBACK.aspx>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education Department, Shri C. H. Shah Maitri Vidyapeeth Mahila College of Education, Surendranagar	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education Department, Shri C. H. Shah Maitri Vidyapeeth Mahila College of Education, Surendranagar	3	2.8
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education Department, Shri C. H. Shah Maitri Vidyapeeth Mahila College of Education, Surendranagar	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	Nil	Nil	4
Resource persons	Nil	Nil	Nil	4
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
mission vidya	GCERT GOVT OF GUJARAT	2	90
CCDC GK EXAM	Saurashtra University Rajkot	1	85
Safty Awareness Programme	Samajik Dhara	4	47
Aids Awareness Programme	Aids Control Society Surendranagar	4	90
Female Health Awareness Programme	C. U. Shah Hospital Surendranagar	4	92
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Election Committee Govt	Gyandhara	Voter Awareness	4	49

of Guj		Programme		
GrahaK Suraksha	Consumer Rights and Protection office Surendranagar	Presentation and Lecture on JAGO GRAHAK JAGO	4	95
Swachh Barat	Shri C.H.Shah Maitri Vidyapeeth Surendranagar	swachhta abhiyan (Clealness programme on Campus)	4	97
samajik dhara	Shri C.H.Shah Maitri Vidyapeeth Surendranagar	Environment conservation program	4	96
Udisha- (Placement Cell) Government of Gujartat	Udisha Club	Career Guidance by Emplpyment Office, Surendranagar	3	45
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Institutions	Internship	School	01/01/2020	31/03/2020	49
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
B. V. Shah B.Ed. College (C.U.Shah University, Wadhwan)	01/06/2014	Educational, Research Guidance, Teacher Exchange	25
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Others	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1734	Nill	146	Nill	1880	Nill
Others(s pecify)	9739	Nill	169	Nill	9908	Nill
Journals	22	Nill	Nill	Nill	22	Nill
e- Journals	0	Nill	2	Nill	2	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/	Others
------	------------------	--------------	----------	------------------	------------------	--------	--------------	-----------------------------	--------

								GBPS)	
Existing	40	2	1	1	0	2	1	20	0
Added	0	0	0	0	0	0	0	0	0
Total	40	2	1	1	0	2	1	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>College has a dedicated land of 10 acres of land with ample green flora and fauna. College play ground is shared by Girls High school. Adequate CCTV are installed for the safety purpose the campus. Surenranagar Municipal Corporation Power Supply service is used for electricity. Management has dedicated electrical staff and plumbing staff to resolve the complaint of institutions at earliest. Complaint has to be sent in the written form to management office and immediate solution is sought. Adequate ventilated classrooms are ICT equipped and Maitri Vidyapeeth Trust is renewed yearly for proper maintenance. College has well equipped science laboratory having required apparatus and materials for performing science experiments. Science method master is the incharge of science laboratory. Budget for procurement is planned in the beginning of the year. Psychology laboratory has psychological tests which are used by students for psychological testing. They can issue tests after College has Digital Education Learning Laboratory (DELL) which has 25 computers. College has ISHAN connection of 20mbps bandwidth which is used by teaching faculty, admin staff, library and DELL lab. We can also use school building whenever we need with the permission of Trust. College has psychology lab having few psychological tests. Proper sanitisation facility for girls and staff. There are clean purified drinking water facility is also available.</p> <p style="text-align: center;">http://www.maitrividyaapeeth.org/wp-content/uploads/Physical_Facilities_Eavipment_Details_converted.pdf</p>
--

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support from institution	31	130000

Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Guidance for TET/TAT examination	12/12/2019	95	College
Career Guidance	20/08/2019	92	Employment office Surendranagar
CHINTAN SHIBIR (YOGA, MEDITATION Etc)	01/01/2020	49	College
MATRUBHASHA Awareness Programme	21/02/2020	49	Gujarat Sahity Academy
Action Research Programme	01/01/2020	49	College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career counselling (UDISHA)	49	49	0	17
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Ultra Vision School, Sure	40	10	Nil	Nil	Nil

ndranagar
S.N.
Vidyaplay,
Suredranagar
Darshan
School.
Ratanpar
IPS, SURENDR
ANAGAR
Sanklp
Vidyapaly,
Wadhwan
Trimurti
School,
Joravarnagar

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	13	B.Ed.	Education	PG	M.A.,M.SC.,M.ED.

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Date: 17/07/2019 Gurupurnima was celebrated.	Institution Level	95
Date: 01/10/2019 Cleanness programme was done by B.Ed. students and faculties.	Institution Level	97
Date: 01/08/2019 One day tour was organized of B.Ed. trainees at orphanage, Blind School and Trimandir	Institution Level	48
Date: 15/08/2019 Independence Day was celebrated by B.Ed. Trainees.	Institution Level	96
Date: 11/09/2019 Mime competition was organized for the trainees. On non	Institution Level	15

violence.		
Date:25/08/2019 Tree planting program celebrated at Manavmandir Campus.	Institution Level	100
Date: 5/9/2019 Teacher's Day was celebrated	Institution Level	48
Date: 14/09/2019 Hindi Day was celebrated in Prayer by S.Y. B.Ed. trainees.	Institution Level	49
Date: 6/01/2020 Sports festival was organized for B.Ed trainees.	Institution Level	54
Date: 10/10/2019 GARBA MAHOTSAV in Navratri was celebrated by B.Ed. Trainees in College.	Institution Level	103
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students council is framed as per Saurashtra University and Maitri vidyapeeth trust direction. It is merit based. Students from each subjects having elected form all trainee with reference to their methods selected to be a part in the student council. They are interviewed by the entire staff then they are selected. If any student has special ability in some field then that member is co-opted in the student council. Student council has General Secretary and Ladies representative. Mostly it is the made that both the year student are involved in the student council. Gujarat government has suggested "Saptdhara" programme for the colleges of Gujarat. In this "Saptdhara" programme there are seven streams in which students are divided. Students council each member become one of the member of each dhara who lead that dhara throughout the year. Any activity which is done in the college falls under one of the criteria "Saptdhara". As a matter of policy student council in charge directs the all the information's and the circular received by the college to the students. Students can represent their thoughts and views regarding to the college functioning, organizing some events or their priorities to the student council member. Student council member consult the student council in charge regarding to this. After that the chairperson who is the principal of the college along with this the entire decision takes place. So in this way there is a decentralisation of functioning in the college. Student council or the students of the student council have a good say in the functioning of the college. If they have any grievance also they can let it come towards student

council in charge. Students have good representation in the academic and administrative bodies whenever it needed. College has various committees framed and students are a part of that also. College has well functioned 07 cell in which activities are organized and every year students have place in different cells. College has Red Ribbon Club in that also student council plays a major role. Students Cell like • Prayer Committee Cell • Health Committee Cell • Eco Club Committee Cell • Tour Committee Cell • Bulletin Committee Cell • Cultural Committee Cell • Sapthdharma Committee Cell

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

625

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association one meeting was held during the year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Teaching faculties are appointed as in-charge for various tasks of the college along with the students through students union. There are various committees formed like College Assembly, Cells, Cultural Activity, Examination, Practice-Teaching, Alumni etc. Round the year various activities are designed and performed under the able leadership of programme in-charge. In-charge professor has the liberty to decide the nature, date and duration of the event. It is discussed with the principal and, if needed, with the management and the event is carried out. 2. Various programmes regarding career guidance and competitive exams were designed and conducted for trainees. Experts were invited for the programmes as resource persons. Programme co-ordinator had the freedom to identify the resource person and design the entire programme. TET/TAT preparedness classes were conducted successfully for prospective teachers. Participation was sought from other colleges for the programme. The entire programme was designed by the programme co-ordinator professor. Various experts were identified and invited by the co-ordinator.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College is affiliated college to Saurashtra University and so follows the prescribed format of curriculum by Saurashtra University. Saurashtra

University in 2017-18, make many changes in new syllabus of B.Ed programme in reference to NCFTE. So with this reference college Principal and all faculties were significantly contributed in curriculum development at university. One faculty member was Board of Studies member who contributed in curriculum development process. Four out of four teaching faculty were committee members of curriculum development at university level.

Teaching and Learning

Use of innovative pedagogy was promoted. Faculty used various teaching methods, techniques and approaches for their teaching-learning. Enhancing Professional competency paper was delivered entirely in practical mode. Various e-content in classroom was used by all faculty members. Guest lectures were scheduled for enhancing the richness of teaching-learning process. Pedagogy papers and submission of practical work were made more innovative. Trainees are taken to different schools for practice teaching for better exposure of school environment. College Organized teachers training programme and seminar which is also useful for trainees of their professional development.

Examination and Evaluation

CCE is adopted in full swing. Multilingual question paper and answer sheets cater the needs of language diversity. For practical and practice teaching evaluation of trainees, trainees were divided into various groups so as they could be benefitted by all mentors and objectivity in assessment can be sought. Trainees are taken to different schools for practice teaching for better exposure of school environment.

Research and Development

Faculty are motivated to participate in research activities and do paper presentation. Flyers and brochures of different research activities are circulated to staff members. Under the banner of CTE, grants are provided to faculty members for research projects. College too host research seminar to be proactive in this direction. IQAC decided that turn by turn each faculty will coordinate research seminar and as per that faculty will prepare proposal and will be submitted to the funding agency. And also give fees concession

<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>in the national seminar which is organized in college premises.</p> <p>The college library is equipped with adequate number of books and journals to run the B.Ed. programme. Every year, books and journals were added to update the knowledge of teachers and students.</p> <p>The library books and other study materials were digitalized, internet connection is also provided to the readers to make use of the e-resources such as e-books, e-journals, etc to encourage the teachers and students explore maximum benefits out of the facilities available in the library.</p> <p>Teachers were encouraged to be technologically sound and use techno pedagogy in their classrooms. The college management has installed LCDs in classrooms, created digital classrooms to make the teaching more interesting and effective. Students were also encouraged to make use of the ICT facilities available in the college to develop the skills in application of ICT tools. The college management has created adequate physical infrastructure including laboratories to meet the raising demands in the field of teacher education with a view to produce quality teachers and make the teacher educators of our college more competitive. College library has also reprographic system and e-corner system.</p>
<p>Human Resource Management</p>	<p>As college is grant-in-aid college, staff recruitment is government-based. Human Resource Management The college management has adopted a policy of recruiting fully qualified teachers as per the UGC / NCTE Affiliating University qualifications prescribed for teacher educators. Accordingly the teaching staff of the college had been recruited on merit basis and employed to provide quality input of education to B.Ed. students. Moreover the teaching staff members recruited by the college management have been duly got approved from the Saurashtra University, the affiliating university.</p> <p>Further, their service condition is determined by the management of the college without creating any insecurity feeling of job in the institution. Hence, the college has highly qualified teacher educators with commitment and</p>

	<p>dedication. The nonteaching staff members are also in position as per the UGC/NCTE/State Government norms. They also work for the quality enhancement of education in the college. This year government has started process for recruitment of assistant professor on vacant seat. This year two assistant professor was appointed by govt. of Gujarat.</p>
Industry Interaction / Collaboration	<p>Being Teacher Education college, college has collaboration with various schools which are explored during stray lessons, block teaching and internship. College has organized Teachers Training Programme with the help of CTE-GCERT. College has also organized one day orientation programme of Consumer rights with the help of Consumer office, surendranagar. we have also invite a alumni for giving a real filed experience to our trainees.</p>
Admission of Students	<p>Central Admission Committee of Saurashtra University conducts entire admission process online. College gets the list of students admitted through the Central Admission Committee of Saurashtra University. College information and subject wise seat matrix is displayed in the admission form which is the source for students to select the college. College website is continuously updated which too serves as a source of information to seeker. Our college have effectively participate in whole admission process eg preparing brochure, calculation of reserve sheet etc work given by Central Admission Committee</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>From planning to performance e-governance is used at every stage. Any event or activity planned, be it academic or curricular, its schedule, invitation, broadcasting etc is done with the help of ICT. Events are put on social media of college along with reports. College website reflects major events. College communicates regularly with the stakeholders via email platform. All government communication is done through emails. Various google forms are created to capture the data.</p>
Administration	<p>Major college data is digitalized.</p>

Admin office has maintained faculties' personal details in digital form. Regular communication with government office is based on e-mail. Salary papers are prepared through online software and submitted to government. Major government communication is online. All India Survey of Higher Education (AISHE) data is filled regularly in online mode. The examination and the mark dissemination with the Saurashtra University is also done through online portal.

Finance and Accounts

Tally Software is used to maintain finance and accounts.

Student Admission and Support

The data of admitted students from Saurashtra University is captured and an Excel sheet is prepared. Transcripts, Transfer Certificates, Bonafide Certificates are issued on the basis of data verified from the database. Regular information is circulated through various WhatsApp Groups. Programme information as well as the event reports are also uploaded on Facebook account and college website. Result and examination of university are put on University website. And college ERP login also. College always try to solve any quires regarding trainees progression and support. Central Admission Committee of Saurashtra University conducts entire admission process online. College gets the Saurashtra University. College information and subject wise seat matrix is displayed in the admission form which is the source for students to select the college. College website is continuously updated which too serves as a source of information to seeker. Semester 1: Students given admission have to report to the respective college. They have to fill the college form (which includes information about subject selection along with rules)with all required documents along with fees in college office. After completion of due formalities, they are enrolled as college students officially. The entire data collected is then digitized. Students result is displayed on university website and also it is share in whatsapp group. Each instruction is share in students whatsapp group.

Examination

Question papers are prepared by print

media. Staff has their own e-question banks. Internal marks calculation is computerized. Internal marks are submitted to Saurashtra University in examination software.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
E-Content Development Short term course	1	28/05/2020	03/06/2020	07
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	6	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institutional accounts are maintained on daily basis. The details of income

and expenditure are subject to internal auditing by a qualified Chartered Accountant. The details of income and expenditure of the college is prepared by the accountant of the college for onward transmission to the internal auditing officer through proper channel and this process is taking place. If at all any clarification or objections from the auditing officer, then the accountant will give necessary clarifications through proper channel.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Maitri Vidyapeeth Trust	105716	College Rent, College maintenance etc
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Maitri Vidyapeeth Trust
Administrative	Yes	Government of Gujarat	Yes	Maitri Vidyapeeth Trust and College Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College does not have formal PTA but whenever needed parents concerns regarding their wards are addressed by Principal and staff. College have also give invitation of any college extension programme to parents.

6.5.3 – Development programmes for support staff (at least three)

Awareness program on -Banking Lokpal and how it functions was organized. RTI : Meaning, Concept and how to made RTI was discussed in one day workshop Awareness regarding Disaster Management office and its function was organized

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Competitive Exam Guidance Research Publication Use of more ICT in Teaching Mobile Banking learning

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Academic planning term-1	05/07/2019	05/07/2019	05/07/2019	12
2019	Women Empowerment Meet	08/08/2019	08/08/2019	08/08/2019	90
2019	Academic planning term-2	18/11/2019	18/11/2019	18/11/2019	11
2019	lecture on Lecture on Gandhiji and NonViolence	18/10/2019	18/10/2019	18/10/2019	97
2019	Career guidance sessions for TAT/TET/CTET /HTAT/HMAT	12/12/2019	12/12/2019	12/12/2019	92
2020	MATRUBHASHA Awareness Programme	17/02/2020	17/02/2020	17/02/2020	49
2020	CHINTAN SHIBIR (YOGA, MEDITATION Etc)	01/01/2020	01/01/2020	03/03/2020	54
2020	Action Research Programme	01/01/2020	01/01/2020	31/03/2020	48

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Inclusive education	22/12/2020	22/12/2020	101	0
Know your Self	07/03/2020	07/03/2020	54	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Roleplay regarding Environmental awareness was performed in prayer Drawing Competition was organized for Environmental awareness Speech Programme was organized for Environmental awareness

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
B.Ed. Trainees at Blind school and Old age house	01/08/2019	01/08/2019	54
Gurupurnima Day was celebrated	16/07/2019	16/07/2019	95
Women Empowerment Programme	08/08/2019	08/08/2019	80
video making competition was organized for the trainees.	09/09/2019	09/09/2019	10
Cleanness Programme was done	01/10/2019	01/10/2019	97

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation Waste management Effort towards paperless office Lecture on Environment Conservation Effort towards plastic free campus Use of LED bulbs

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES -1 TITEL: Action Research Programme Objective: Action research programme was introduced by the college to provide action research guidance to the teacher trainees. Context: Teacher trainees of Education College are not so much aware about the action research. So institution initiated action research

programme. Practice: The faculty member conducted workshops on action research and encourage the teacher trainees to conduct the action research. Evidence of success: 54 teacher trainees conducted the action research during their internship programme and the reports of action researches were submitted to the method master. Problems: Because of covid-19 face to face teaching was not possible. The action research programme was imparted in online mode.

BEST PRACTICES -2 Title : Online Teaching Programme Objective: Online teaching programme was introduced by the college to provide online teaching guidance to the teacher trainees and teacher educators. Context: Teacher trainees and teacher educators are not so much aware about M.S. Teams app, Google meet App., and Zoom App., which are very much helpful for online teaching. So institution initiated online teaching programme. Practice: The workshop was organized for teacher trainees and teacher educators to give the training regarding M.S.Teams, Google meet and Zoom Application. Evidence of Success: All faculty members conducted the online classes on M.S.Teams, Google meet and Zoom Application. Teacher trainees were also given their lessons on online mode very confidently. This programme was very helpful in covid-19 pandemic to complete the syllabus. Problems: Many faculties and teacher trainees faced problem during the online class because of Internet connectivity and electricity cut.

BEST PRACTICES - 3 TITLE: Publish ISSN NO Institutional Magazine "MAITRI VIDYAPEETH" Objective: To convey of Education digest, educational ideas, and educational experiments to the society. Context: Maitri Vidyapeeth Magazine was started with the excellent idea of disseminating educational ideas, experiments, thoughts, educational talk etc. to the society at a selfless price. This quarter has been going very well for the last 45 years. Many writers share their own leading ideas with this magazine. Practice: Authors are invited to write an article in this magazine. Many times a good article published in a magazine or newspaper is published in this Maitrividyaapeeth magazine with the permission of the author. All of these articles are aggregated for three months, and the editor team edits them properly and sends them to the magazine for publication. It is then post to the magazines subscribers. Evidence of Success: It is a great achievement that Maitri Vidyapeeth Magazine has been running uninterrupted for the last 45 years. Many customers are satisfied with our work and send positive feedback. Obstacle faced: Maitri Vidyapeeth Magazine only publishes articles on education, such articles are less available.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.maitrividyaapeeth.org/Best_Practices.aspx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS ? Shri C. H. Shah Maitri Vidyapeeth Mahila College of Education is the oldest college of Surendranagar City. ? It is a one and only Grant-In-Aid Women Education College in Surendranagar District. ? CHMVMC provide quality education in the Zalavad Region for four decade. ? CHMVMC has 2f and 12B Certificate of UGC. ? NAAC accredited the College by A Grade in second cycle. ? Female trencher trainees give first choice to CHMVMC in admission. ? The college has created benchmark in the field of Education. ? All regular Faculty members are Doctorate in Education. ? The college provides opportunity for sharing of inter-cultural, inter-religious and inter-faith values. ? The college has well-furnished multipurpose hall. ? 100 trainees passed with distinction. ? The college has BAOU B.Ed. Centre ? College has 64 capacity Girls's Hostel. ? College has 10acre Greenluis Campus which attract to all. ? College gave every year best student cash Rs. 11,00000 award. ? College

has unic dress code for trainees as well as faculty and trustee also. ? College has published "Maitrividya peeth" Educational Magazine every three months last 45 Years. ? College has organized National seminar every Year. ? All Classrooms and prayer hall equipped with projector and computer. ? College has DELL computer Lab. ? College has huge library with enough Books and E-corner. ? The college has been working actively towards environment preservation.

Provide the weblink of the institution

<http://www.maitrividya peeth.org/PDFs/DISTINCTIVENESS.pdf>

8.Future Plans of Actions for Next Academic Year

To achieve more ICT Skill among Teacher as well as Students. Pandemic has made ICT integration mandatory. Future plans of action for year 2020-21 are as under: Digital infrastructure to be enriched. Online platforms like Zoom, MS Team, Cysco Webex etc incorporated in teaching. E-resources to be created for better classroom interraction. a Organise webinars on contemporary trends in education. Promote NEP 2020 through webinar. Efforts to be made for enhancing digital skills among students, teachers and non-teaching staff. Motivate faculty to develop e-content.